

Submit application in person or by mail: PACE Energy & Environmental Services 1055 Wilshire Blvd., Suite 900E Los Angeles, CA 90017 Consortium in Employment Monday to Thursday, 8:00am – 3:00pm

More Information Call us at (213) 989-3177

Document Checklist for Utility Assistance/Weatherization Application

Our qualified service zip codes:

90001	90002	90003	90006	90007	90008	90009	90011	90012	90013	90014	90015	90017	90020	90021
90024	90025	90027	90028	90029	90030	90036	90037	90038	90039	90043	90044	90045	90046	90047
90048	90049	90050	90051	90052	90053	90054	90055	90057	90059	90060	90061	90062	90064	90066
90067	90068	90069	90071	90077	90079	90094	90210	90211	90212	90220	90221	90222	90223	90224
90231	90245	90247	90248	90249	90250	90251	90254	90260	90261	90266	90267	90272	90277	90278
90291	90292	90294	90295	90296	90301	90302	90303	90304	90305	90306	90307	90308	90309	90310
90311	90312	90401	90402	90403	90404	90405	90406	90407	90408	90409	90410	90411	90501	90502
90503	90504	90505	90506	90507	90508	90509	90510	90723	90745	90746	90747	90749	91201	91202
91203	91204	91205	91206	91207	91208	91209	91210	91502	91503	91505	91506	91521	91522	91523
91603	91608													

Use only blue and black pen on the forms. White out is unacceptable. If a correction needs to be made, cross out and initial the error. If a field or question is not applicable, write N/A.

You must submit all documents listed below along with the completed and signed CSD 43 Intake Form (07/2024) and CSD 321 Client Education Confirmation of Receipt.

Proof of U.S. Government Identification with Photo (applicant only) Examples: state ID, driver's license, U.S. passport or passport card, permanent resident card, U.S. military card, certificate of citizenship, certificate of naturalization. Expired government issued ID is acceptable for a period of one year from expiration date.
Social Security Number Note: for applicant only, written on application form. Qualified non-citizens such as asylees, refugees, conditional entrants, trafficking survivors with ORR certification, etc. may apply. Please call for more information such as additional qualified non-citizen statuses and documentation requirements.
Current ELECTRIC and GAS Bill with Current Meter Readings
Bills must cover at least 22 service days
Note: Both utility bills are required to process your application. You must send us all pages for both bills. If you are not responsible for one of these utilities, you are to provide proof such as your lease or landlord letter.
Current Monthly Household Income. Include all income-related receipts, stubs, letters, etc. for the past 30 days.
Must cover 30 days' worth of income from application submission date
Note: Adults 18 years and older claiming zero income, self-employed household members, and/or members receiving monthly cash Ioans or gifts <u>MUST</u> complete form <u>CSD43B Certification of Income and Expenses</u> .
Complete form CSD 081 Account Holder Authorization and Consent form.
Note: This form is to <u>ONLY</u> be completed if either of the bills is not under your name. The account holder needs to complete and sign this form. If you attempt and are unable to collect signatures you are to complete our <u>affidavit form</u> found in this package.
Current Mortgage Statement/Rent Receipt/Rental Agreement
Note: if you are receiving subsidized housing, you are to provide us with a document from that program/ housing showing your rent portion.
THE FOLLOWING FORMS ARE TO BE COMPLETED TO GET WEATHERIZATION SERVICES
CSD515A Energy Service Agreement for Occupant (Owners and Renters) Completed and signed by the applicant.
CSD515B Energy Service Agreement for Rental Property Owner (Renters Only) Completed and signed by the rental property.
IF ANY PAGE IS LEFT BLANK, MISSING, OR INCOMPLETE, THE APPLICATION WILL NOT BE PROCESSED AND THE APPLICATION PACKET WILL BE RETURNED TO YOU

PACE DOES NOT PROVIDE PARKING OR VALIDATE

State of California								01	ficial Use Or	h.	
Department of Community Services and Development											<i>.</i> ,.
Energy Intake Form			Priority	Points							
CSD 43 (07/2024)		A.C.C.									
Agency: Intake Initials: Intak							2:	Eligibili	ty Cert I		
First name	Μ	Aiddle Initial Las			Last N	Last Name			Date of Birtl MM/DD/YY	ı	
SERVICE ADDRESS – Address where you liv	e (th	is ca	<i>nnot</i> be	a P.(D. Box	x)					
Service Address										Unit Numbe	r
Service City		Ser	vice Cou	nty				Service Sta	te	Service Zip (Code
Have you lived at this residence during ea	ch of	the p	past 12	mont	ths?					🗆 Ye	es 🗆 No
Is your service address the same as mailin	g add	lress	?							🗆 Ye	es 🗆 No
Do you own or rent your home?											
Mailing Address										Unit Numb	er
Mailing City		Mailing County				M		Mailing St	Mailing State Ma		Code
Social Security Number (SSN):							Home Phone()			
Mobile Phone ()		Do	you ag	ree to	o opt	in to	o receive text n	nessages?	🗆 Ye	s 🗌 No	
E-mail Address:											
PEOPLE LIVING IN HOUSEHOLD Enter the total number of people living in the household,)	Er	nter	OME the total number eceive income ■		($\overline{)}$
Demographics: Enter the number of pe household who are:	ople	in t	he				the total gros busehold:	<u>s</u> monthly	income	e for <u>all</u> peo	ple living in
Ages 0 – 2 Years					TA	ANF	/ CalWORKs		\$		
Ages 3 - 5 years					SS	SI / S	SSP		\$		
Ages 6 - 18 years					SSA / SSDI				\$		
Ages 19 - 59					Pa	Paycheck(s)			\$		
Ages 60 and older					In	Interest			\$		
Disabled					Pe	ensi	on		\$	\$	
Native American					0	ther	-		\$	\$	
Seasonal or Migrant Farmworker					T	ota	l Monthly In	come	\$		

HOUSEHOLD MEMBERS

ENTER THE INFORMATION BELOW FOR <u>ALL</u> HOUSEHOLD MEMBERS.

□ Unknown/Decline to State

Amount of Gross Monthly Income (before taxes):

If you have more than 6 people in your household, please list the information on a separate piece of paper.

APPLICANT (HOUSEHOLD MEMBER 1)				
First Name	M.I.	Last Name		Relationship to Applicant Self
Date of Birth:	Race [.]	American Indian or Al	aska Native 🗌 Asian	Hispanic/ Latino/Spanish?
Gender: \Box Female \Box Male	nace.	□ Black or African Amer		\Box Yes \Box No
		□ Native Hawaiian or O		Unknown/Decline to
Unknown/Decline to State		□ White □ Multi-Race		State
,		Unknown/Decline to S	State	
Have you served or are you an imme	diate fa	amily member of	I consent to this agen	cy, and CSD, transmitting
someone who served in the United S		•	my name, email addre	ess, mailing address, and
□ Yes, I have Served			mobile telephone nur	nber to the Department of
			Veterans Affairs only	for the purpose of
☐ Yes, I am the Spouse, legal partne	r nara	nt or child of a nerson	receiving additional ir	formation on veterans
		int, of child of a person	benefits for which I or	my family member may
who served in the United States mili	tary		be eligible. I understa	nd that this consent is valid
			for 12 months.	
□ No				
Decline to State			🗆 Yes 🛛 No	
Amount of Gross Monthly Income (befor	re taxes): Source of Income	•	
		,		
		·		
HOUSEHOLD MEMBER 2		•		1
First Name	M.I.	Last Name		Relationship to Applicant
Date of Birth:	Race:	American Indian or Al	aska Native 🗆 Asian	Hispanic/ Latino/Spanish?
Gender: Female Male		Black or African Amer		☐ Yes ☐ No
□ Other		□ Native Hawaiian or O	ther Pacific Islander 🗌 White	e Unknown/Decline to
Unknown/Decline to State		□ Multi-Race □Other	Unknown/Decline to State	
Amount of Gross Monthly Income (befor	re taxes			
HOUSEHOLD MEMBER 3	-			
First Name	M.I.	Last Name		Relationship to Applicant
Date of Birth:	Race.	American Indian or Al	aska Native 🗌 Asian	Hispanic/ Latino/Spanish?
Gender: Female Male	nace.	□ Black or African Amer		\Box Yes \Box No
			ther Pacific Islander \Box White	
□ Unknown/Decline to State			\Box Unknown/Decline to State	
Amount of Gross Monthly Income (befor	l re taxes		Source of Income:	
Amount of Gross Montiny meanic (Berol	c taxes	,		
HOUSEHOLD MEMBER 4				
First Name	M.I.	Last Name		Relationship to Applicant
Data of Dirth	D-		a alta Niakitua 🗖 A 1	Llionopio/Lating/Coopiet2
Date of Birth:	Race:	American Indian or Al Diagk or African Ameri		Hispanic/ Latino/Spanish? □ Yes □ No
Gender: Female Male		Black or African Amer		
🗆 Other	1	INATIVE Hawalian or Of	ther Pacific Islander 🗌 White	e Unknown/Decline to

□ Multi-Race □Other □Unknown/Decline to State

Source of Income:

State

HOUSEHOLD MEMBER 5			
First Name	M.I.	Last Name	Relationship to Applicant
Date of Birth:	Race:	🗆 American Indian or Alaska Native 🗆 Asian	Hispanic/ Latino/Spanish?
Gender: Gen		Black or African American	🗆 Yes 🗆 No
🗆 Other		\square Native Hawaiian or Other Pacific Islander \square Whi	te Unknown/Decline to
Unknown/Decline to State		□ Multi-Race □Other □Unknown/Decline to Sta	te State
Amount of Gross Monthly Income (befor	re taxes): Source of Income:	
HOUSEHOLD MEMBER 6			
First Name	M.I.	Last Name	Relationship to Applicant
Date of Birth:	Race:	□ American Indian or Alaska Native □ Asian	Hispanic/ Latino/Spanish?
Gender: Female Male	1	Black or African American	□ Yes □ No
🗆 Other		\Box Native Hawaiian or Other Pacific Islander \Box Whi	te Unknown/Decline to
Unknown/Decline to State		□ Multi-Race □Other □Unknown/Decline to Sta	te State
Amount of Gross Monthly Income (befor	re taxes): Source of Income:	
Are you or someone in your household C	URREN	TLY receiving CalFresh (Food Stamps)?	′es 🗌 No
	Prop	u want the LIHEAP benefit to be applied? (Attach com bane Fuel Oil Kerosene Manufactured log	
Company Name:		Account #:	
Is your utility service shut-off?	N		
Do you have a past due notice? \Box Yes			
Are your utilities included in rent or subr			
Are your utilities all electric? Yes			
Is your Natural Gas Company the same a	s your E	i lectric Company? 🗌 Yes 🗌 No	
WOOD, PROPANE or FUEL OIL SER	VICE (WPO)	
Are you currently out of fuel? (Wood, Pr			□ N/A
	-	un out of fuel (Wood, Propane, Oil, Kerosene, Other Fue	-
Number of Days:			
ENERGY INFORMATION			
	Please o	heck all energy sources used to heat your home.	
•		or any home energy cost must be provided.	
NOTE: A copy of an electric bill must be in	ncluded	even if you do not use electricity to heat your home	
What is the main fuel used to HEAT your	home?	One main heating source MUST be checked.	
		ane 🗌 Fuel Oil 🗌 Kerosene 🗌 Manufactured lo	
	-	ever use any of the following to heat your home (y	-
□ Natural Gas □ Electricity □ Wood □	」 Propa	ne 🗆 Fuel Oil 🗌 Kerosene 🗌 Manufactured log 🗌	J Pellets 🛛 Other Fuel 🗌 N/A
Are you the account holder: Electric Bill	<u>ا</u> ا	'es 🛛 No 🛛 Natural Gas Bill 🗌 Yes	🗆 No

The information on this application will be used to determine and verify my eligibility for assistance. By signing below, I give my consent (permission) to CSD, its contractors, consultants, other federal or state agencies (CSD Partners) and to my utility company and its contractors, to share information about my household's utility account, energy usage and/or other information needed to provide services and benefits to me as described at the end of the form. My consent shall be effective for the period beginning 24 months prior to, and continuing for 36 months after, the date signed below. I understand that if my application for LIHEAP/DOE benefits or services is denied, or if I receive untimely response or unsatisfactory performance, I may initiate a written appeal with the local service provider and my appeal shall be reviewed no later than 15 days after the appeal is received. If I am not satisfied with the local service provider's decision I may then appeal to the Department of Community Services and Development pursuant to Title 22, California Code of Regulations section 100805. If applicable, I hereby authorize installation of weatherization measures to my residence at no cost to me. I declare, under penalty of perjury, that the information on this application is true, correct, and that the funds received will be used solely for the purpose of paying my energy costs.

Χ		
	* * * APPLICANT'S SIGNATURE * * *	Date

AGENCY NAME: Community Services and Development (CSD). UNIT RESPONSIBLE FOR MAINTENANCE: Home Energy Assistance Program (HEAP). AUTHORITY: Government Code Section 16367.6 (a) Names CSD as the agency responsible for managing HEAP. PURPOSE: The information you provide will be used to decide if you are eligible for a LIHEAP payment and/or weatherization services. GIVING INFORMATION: This program is voluntary. If you choose to apply for assistance, you must give all required information. OTHER INFORMATION: CSD uses statistical definitions from the annual update of the Department of Health and Human Services' State Median Income, Federal Income Poverty Guidelines, to determine program eligibility. During application processing, CSD's designated subcontractor may need to ask you for more information to decide your eligibility for either or both programs. ACCESS: CSD's designated subcontractor will keep your completed application and other information, if used, to determine your eligibility. You have the right to access all records holding information about you. CSD does not discriminate in the provision of services on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

APPLICANT: DO NOT FILL OUT THE INFORMATION BELOW.	. THIS SECTION IS FOR OFFICIAL USE ONLY.				
Utility Assistance being provided under which program $ ightarrow$ \Box HEAP \Box Fast Track \Box HEAP WPO \Box ECIP WPO					
Base Benefit \$ Supplement \$	Total Benefit \$				
Total Energy Cost \$ Energy Burden					
	tion of Energy Services prevented:				

DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT CSD 321 (Rev. 07/01/2022)

CLIENT EDUCATION CONFIRMATION OF RECEIPT

Page 1 of 2

			Decention col			
Name	of Occupar	nt				
Addre	ess of Dwell	ing				
			Confirm	ation of Receipt		
I have	e received th	ne following informa	tion:			
	Lead-Safe Education – A copy of the pamphlet, <u>Renovate Right: Important Lead Hazard Information for Families, Child</u> Care Providers, and Schools, informing me of the potential risk of the lead hazard exposure from weatherization/renovation activity to be performed in my dwelling unit.					
	Energy Education – Information regarding changes I can make in order to reduce the energy consumption of my household.					
				llet, <u>A Brief Guide to Mo</u> ems and how to prevent n		our Home,
	Budget Co	unseling – Informatio	n regarding personal f	inancial management.		
		<u>ication</u> – A copy of the radon level in m		's Guide to Radon, inform	ning me of the potenti	al risk of radon and
				About Asbestos in the Hor posure, and available res		forming me about
Signa	ture of Reci	pient			Date	
			Self-Certi	fication Option	_	
I cert	ify that I atte	empted to deliver the	following education	nal information to the d	welling listed above:	
	Lead-Safe	Energy	Mold/Moisture	Budget Counseling	Radon A	sbestos
If the	information	n was delivered but d	ı signature was not o	btainable, you may che	eck the appropriate b	oox below.
	above at the	e date and time indicat	_	th effort to deliver the inf nt refused to sign the con- the occupant.		-
	unit listed a left a copy o	bove and that the occu of the information at th		e a good faith effort to do to sign the confirmation of ler the door.		-
	pted deliver	y dates and times	•			
Date		Time	Date	Time	Date	Time
Signa	ture (Agenc	y Representative)		Print name		
			Maili	ng Option:		
	•	e mailed the followi ling for lead-safe ed	•	mation to the dwelling	listed above (attach c	copy of
	Lead-Safe	Energy	Mold/Moisture	Budget Counseling	Radon As	sbestos
Signa	ture (Agenc	y Representative)		Print name		Date mailed

Instructions for CSD 081 Account Holder Authorization and Consent Form

If you are **NOT** the ACCOUNT HOLDER for the gas and/or electric bill, you must try to obtain the account holder's consent and authorization by completing CSD **081** (see back).

- On the CSD 081, you must complete the "Account Holder Name(s) and Mailing Address" section with the account holder's information.
- The account holder must sign under Authorization and Consent at "Signature of Account Holder."

If you are unable to obtain the signature(s) of the account holder(s), please complete the affidavit provided.

• On the affidavit, you must specify why you were unable to obtain the signature.

SEE REVERSE FOR CSD 081

Department of Community Services and Development

Account Holder Authorization and Consent Form CSD Form 081 (Rev. 12/17)

ACCOUNT HOLDER NAME(S) AND MAILING ADDRESS

Account Holder's mailing address (Street)		Unit Number (if any)
(City)	State	Zip Code
Is the utility service address the same as the account holder's mailing address?	s 🔲 No	
Full Name of Applicant for Benefits (from Form 43)		
Utility Service Address (Street)		Unit Number (if any)
(City)	State CA	Zip Code

UTILITY INFORMATION

Please enter your utility company name and service account number below (you can find the account number on your bill). If different companies provide your electricity and gas services, please enter the name and account number for both utilities.

	Name of Utility Company	Service Account Number
	Name of Utility Company (if you have a second Utility Company)	Service Account Number

AUTHORIZATION AND CONSENT

By signing this form, you (Account Holder) give your authorization and consent (permission) to CSD, its contractors, consultants, other federal or state agencies (CSD Partners) and to your utility company and its contractors, to share information about your property's utility account, meter usage and energy consumption data, and other information as needed for the period beginning 24 months prior to, and continuing for 36 months after, the date signed below. The information you authorize us to obtain and share will be used for the purposes of evaluating home energy usage of program beneficiaries so that CSD can: a) measure the effectiveness of the services we provide by determining how much your utility bills are reduced and how much our services reduce carbon emissions (air pollution), and b) report these results to federal and state authorities that fund and oversee energy assistance programs in California. CSD, its contractors, consultants, other federal or state agencies and affiliated programs (CSD Partners), working cooperatively with your utility company and its contractors, use this information to provide services that assist low-income families, such the applicant, to pay their home energy bills and mange those energy needs for the purposes stated in this Authorization.

Signature of Account Holder	Date	Name of CSD Contractor/Partner Organization
		PACE

REVOCATION OF AUTHORIZATION AND CONSENT

You agree that your consent shall remain in effect for 36 months from the date you sign this Authorization, unless otherwise revoked by written notice mailed to: CSD Energy & Environmental Services Division, 2389 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833. Revocation will be effective upon receipt, but will not apply to any information shared while this Authorization was valid.

APPLICABLE PROGRAMS

Some of the programs CSD oversees or partners with include:

- CSD Federal Low-Income Home Energy Assistance Program (LIHEAP)
- CSD Federal Department of Energy Weatherization Assistance Program (DOE WAP)
- State Low-Income Weatherization Program (LIWP)
- Department of Housing and Urban Development (HUD) Lead Hazard Control and Healthy Homes Program
- Utility Company Energy Savings Assistance (ESA) Program
- Utility Company California Alternate Rates for Energy (CARE) Program



AFFIDAVIT FOR SUPPLEMENTAL INFORMATION

DECLARACIÓN JURADA PARA INFORMACIÓN SUPLEMENTARIA

Name/Nombre:
Address/Dirección:
Reason/Razón:
Explain/Explique:

I, the undersigned, hereby certify that the above statements are true and correct. It also understand that all information I provide is subject to verification.

Yo, el abajo firmante, por la presente certifico que la declaración anterior es correcta. Tambiém entiendo que toda la información que brindo está sujeta a verificación.

Signature/Firma

Date/Fecha

This form is to be completed if you have cash income, no income, someone is financially assiting you, and/or state if there are 18yr olds in the home with no income.

Department of Community Services and Development CSD 43B (rev.12/2013)

CERTIFICATION OF INCOME AND EXPENSES

You are being asked to complete this form because you requested assistance, and state that your entire household cannot provide proof of income. The State of California requires the applicant to report all sources of income. This form will help us understand how you are meeting expenses. Please complete the information below:

Name and Address						
Name:						
Address:						

Section 1: Do you have sources of income you forgot to report?								
YES	NO	During the previous month have you been employed part time?						
YES	NO	During the previous month have you been self-employed?						
YES	NO	During the previous month did you receive money for any work that you perform only once in a while, like yard work, child care, donating blood, etc?						
YES	NO	During the previous month have you received any gifts of money from anyone? If yes, please list the name and phone number of the person who gave you the gift:						
YES	NO	During the previous month did you receive any of the following: (circle any that apply)						
		WORKER'S COMP	UNEMPLOYMENT	GOVERNMENT SPONS	sored Benefits	CHILD SUPPORT		
YES	NO	Do you receive any of the following (circle any that apply)						
		ANNUITY PAYMENT	PENSION	TRIBAL CASINO PAYMENTS	Rental Income	INSURANCE BENEFITS		

Section 2: Are you spending your savings or borrowing money to cover monthly expenses?					
YES	NO	Are you using savings or a home equity loan? How much?			
YES	NO	Are you using some other asset? How much?			
YES	NO	Are you borrowing from credit cards? How much?			
YES	NO	Are you borrowing from some other source? How much?			

Put Notary stamp below, if needed (DOE only) or have Executive Director Sign here

Explain on section 4 the situation and provide supporting documents.

Section 3: Please tell us how you paid these monthly expenses during the previous months:									
EXPENSE	MONTHLY COST	HOW HAS THE EXPENSE BEEN PAID?	IF SOMEONE ELSE PAYS FOR YOU, PLEASE COMPLETE:						
Rent or			Name:	Phone:					
Mortgage	Ş		Address:						
Utility Bills			Name:	Phone:					
	Ş		Address:						
Food			Name:	Phone:					
	Ş		Address:						
Section 4: If none of the above applies to you, please explain how your monthly expenses were paid:									

Signature:

By signing this form, I affirm that I believe these facts are accurate and true. I give the Service Provider my permission to verify this information. I may be held liable under federal or state law for knowingly making false or fraudulent statements.

1055 Wilshire Blvd., Ste. 900E, Los Angeles, CA 90017

ENERGY DEPARTMENT

(213) 989-3177 | http://www.pacela.org

Doce

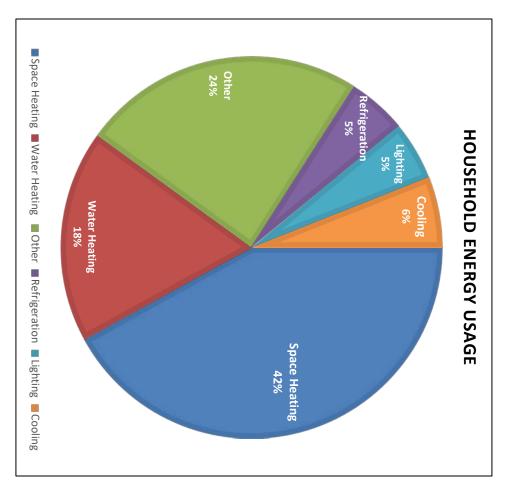
Pacific Asian Consortium in Employment



LOW INCOME HOME ENERGY ASSISTANCE PROGRAM ENERGY SAVING TIPS

One of the best ways to save energy is to get your home weatherized. Weatherization can reduce your household's energy costs and create a safer, healthier, and more energy efficient home.

In addition to weatherization, follow these simple tips to help further reduce your home's energy usage.



SPACE HEATING

- SET THERMOSTATS TO 68 72 DEGREES
- INSTALL SMART OR PROGRAMMABLE THERMOSTAT
- WEAR WARMER CLOTHES AND/OR DRESS IN LAYERS
- CLOSE BLINDS TO CONSERVE HEAT
- HAVE YOUR FURNACE PROFESSIONALLY TUNED UP REGULARLY

WATER HEATING

- INSTALL WATER HEATER BLANKETS
- TAKE SHOWERS INSTEAD OF BATHS OR TAKE SHORTER SHOWERS
- USE COLD WATER TO WASH CLOTHES AND DISHES
- INSTALL LOW FLOW SHOWERHEADS AND FAUCET AERATORS

REFRIGERATION

- ADJUST REFRIGERATOR TEMPERATURE TO 35-38F
- REPLACE YOUR OLD FRIDGE WITH ONE THAT IS ENERGY STAR RATED
- CHECK REFRIGERATOR SEAL IS WORKING PROPERLY; REGULARLY CLEAN COILS

LIGHTING

- TURN OFF LIGHTS WHEN NOT IN USE
- REPLACE OLD LIGHT BULBS WITH LED BULBS

COOLING

- USE FANS INSTEAD OF AIR CONDITIONER
- CLOSE CURTAINS TO KEEP SUN OUT

OTHER

- CLEAN OR REPLACE DRYER AND FURNACE FILTERS
- TURN OFF OR UNPLUG ELECTRONICS THAT ARE NOT IN USE
- HAVE YOUR HOME INSULATED
- CHECK FOR AND SEAL GAPS AROUND DOORS AND WINDOWS