



January 1<sup>st</sup>, 2024

**TO:** CALIFORNIA LICENSED CONTRACTORS  
LICENSED HOME IMPROVEMENT CONTRACTORS

**FROM:** PACE ENERGY DEPARTMENT

**RE:** REQUEST FOR QUALIFICATIONS/BID FOR SERVICES

**PURPOSE:**

Pacific Asian Consortium in Employment (PACE) is soliciting bids for services related to the implementation of its Weatherization Program Contracts including the Federal Department of Health’s Low Income Home Energy Assistance (LIHEAP) Program and the Department of Energy Weatherization Assistance Program (DOE-WAP). These services are to be provided at single and multi-family dwellings located in the PACE service area. Bidders are encouraged to apply for all service contracts for which they qualify including:

1. Heating, Venting and Air Conditioning (HVAC)/Plumbing
2. Electrical Services
3. Insulation Installation Services
4. Weatherization Services

An additional objective of this BID is to ensure that all materials and/or services meet the standards of PACE and its funding source, the California Department of Community Services and Development (CSD). All services will be provided in the timeframe established by PACE.

**INTRODUCTION:**

PACE is a private and not-for-profit community development corporation that implements various programs benefitting Los Angeles area communities. It operates a comprehensive Weatherization Program through its Energy Department. This program is contracted with the State of California Department of Community Services and Development (CSD) and with federal resources that include the Department of Health and Human Services' Low Income Home Energy Assistance Program (LIHEAP) and U.S. Department of Energy Weatherization Assistance Program (DOE WAP). The programs aim to reduce energy costs for low income households by providing no-cost/no out of pocket installation of measures to make their homes more energy efficient, comfortable and safer places to live. While typical measures may include but are not limited to minor home repair, mitigation of air infiltration and reduction of electric base load consumption, this BID specifically addresses measures associated with the repair and replacement of heating, venting & air conditioning appliances including minor plumbing work,

insulation installation and provision of electrical services and weatherization services related to the Weatherization Program as described below.

**SERVICES FOR BIDDING INCLUDE THE FOLLOWING:**

**1. HVAC – Heating , Venting & Air Conditioning and Plumbing**

- a. All HVAC/Plumbing services associated with the Weatherization Program including diagnosis, repair/replacement of gas/electric appliances including all types of furnaces, AC equipment, stoves and hot water heaters. These services may also include the combustion appliance safety test (CAS). Bidders who are not certified by the California Department of Community Services and Development (CSD) to perform CAS testing are encouraged to obtain this certification, although this certification is not a pre-requisite for submitting a bid. These services do not include the Duct Blaster pressure diagnostics which are performed by PACE and HERS rating, which is performed by a third party contractor when required by local jurisdictions.
- b. On occasion, work may also include additional install/repair of duct system associated with HVAC appliances.
- c. Replacement of water conserving plumbing fixtures such as “Low Flow” toilets as required by state and local ordinances.

**2. Electrical Work**

Includes all additional electrical work (excluding electrical work associated with HVAC installation, overhaul ordinarily performed by HVAC technicians/workers) as it relates to Weatherization Services such as:

- a. Providing and installing properly grounded electrical receptacles:  
Indoor electrical receptacles for refrigerators, stoves
- b. Installing mechanical ventilation systems including fans, electrical conduits, controllers and switches, as required
- c. Troubleshooting/performing other electrical work related to weatherization such as installing hard wire lamps, ceiling fans, vacancy sensors, kitchen exhaust fan and other fixtures. Verify knob and tube existing electrical for installation of insulation.

**3. Insulation Installation**

All insulation installation services relating to PACE's Weatherization Program. Services to be performed primarily in conventional single family and multi-family dwellings.

- a. Attic/Ceiling insulation: Providing and installing attic/ceiling insulation. This represents the bulk of the insulation installation services for PACE's Weatherization Program.
- b. Floor Insulation: Providing and installing floor insulation as required.
- c. Wall Insulation: Providing and installing wall insulation in existing residential structures.

#### **4. Weatherization Services**

Performance of services that will enhance energy efficiency, safety and comfort in single and multi-family dwellings listed in the attached schedule (Attachment 7).

- a. Services include outreach to property owners located in PACE's service area, including signing up residents/tenants of these properties;
- b. Installation of measures or services identified by PACE/PACE representatives in compliance with CSD guidelines and other applicable building and safety regulations;
- c. Correction or changes in installed measures or services per PACE direction.

All services being bid out must comply with guidelines provided under the California Department of Community Services and Development (CSD) Weatherization Installation Standards (WIS) Manual. A copy of the WIS Manual will be provided to subcontractors awarded any and/or all of the above services.

**Request for Qualifications/Bid for Service Proposal  
PACE Energy and Environmental Services (EES)**

**BID Instructions**

This Request for Bid for Service Proposal is solely for use by the PACE Energy and Environmental Services (EES) Department and is comprised of the following:

- a. Cover Memorandum dated **January 1<sup>st</sup>, 2024**
- b. BID instructions
- c. General Information
- d. Minimum Requirements, Certifications and Assurances
- e. Evaluation Criteria
- f. Bid Submittal Form, Attachment 1
- g. Contractor Information Regarding Debarment and Suspension Attachment 2
- h. Additional Company Information – Attachment 3
- i. HVAC / Plumbing Services - Attachment 4
- j. Electrical Services – Attachment 5
- k. Insulation Services - Attachment 6
- l. Weatherization Services - Attachment 7
- m. Zip Codes – PACE’s Service Area – Attachment 8
- n. Material Specifications
- o. Weatherization Minimum Warranty Requirements
- p. CSD Training Requirements Matrix

**QUOTATIONS SUBMISSION:**

All information provided in response to this Request for Bids is subject to verification. Misleading and/or inaccurate information shall be grounds for disqualification at any stage in the procurement process.

PACE is conducting an open bid for the above listed services. In this instance, OPEN BID refers to the process whereby qualified subcontractors submit their quotations for listed services to PACE and the quotations or prices and/or fees are not kept secret. Quotations package/s shall be submitted and PACE will continue to accept bids or quotations from all responsible and qualified bidders until all its requirements are met.

PACE will review bids or quotations when these are received from responsible, qualified companies as to eligibility after this Bid Announcement has been circulated/posted inviting all interested parties to submit their quotation or bid for the above listed work.

All bids must be clearly labeled with the following information: “Weatherization Invitation to Bid” addressed to:

**PACE Energy and Environmental Services Department  
1055 Wilshire Blvd. Suite #900E  
Los Angeles, CA 90017  
Attn: Thanh Tran  
Email: ttran@pacela.org**

Quotations will be accepted in person, by courier service or U.S. Mail.

**NOTE: Unacceptable methods include electronic versions/e-mail, or fax/facsimile copies.**

**FORMAT:**

Use the enclosed forms. **ALL BIDS MUST CONTAIN AN ORIGINAL SIGNATURE AND DATE** from the company's Chief Executive Officer, President, Business Owner, or Sole Proprietor.

**OPENING QUOTATIONS:**

Quotations will be opened on a continuous basis, as these are received. Quotations are not subject to public inspection.

**CONTACTS:**

PACE reserves the right to contact bidders for additional information and/or for clarification of the information contained within their bid.

**INTEGRITY OF BIDS**

By signing the BID, the bidder affirms that he/she has not given any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a PACE member in connection with the submitted quotations. Failure to sign the BID quotations, or signing it with false statement shall void the submitted quotations or any resulting agreements and the BIDDER shall be removed from Eligibility List.

**ECONOMY OF PRESENTATION**

Quotations must address the specific BID requirements. All items requested by the BID shall be answered clearly and concisely. Additional promotional materials that are not responsive to a specific requirement shall not be included in the quotation response package.

**PRICING, PAYMENTS AND SCHEDULE:**

This agreement will be on a fixed price basis. Payments will be made 45 days after completion of work or delivery of services, inspection, and acceptance by PACE. All price quotes should be all inclusive: covering administrative costs, labor & materials, , overhead and other related costs.

**KEY DATES**

|                          |                                |
|--------------------------|--------------------------------|
| Request for Bids Issued: | January 1 <sup>st</sup> , 2024 |
| Quotations due:          | OPEN AND CONTINUOUS.           |

**INQUIRIES:**

All inquiries concerning this Request for Bids will be submitted in writing addressed to:

PACE Energy Department

**ATTN: Thanh Tran**

1055 Wilshire Blvd. #900E

Los Angeles, CA 90017

ttran@pacela.org

Tel: 213-989-3279

In no case shall oral communications take precedence over written communications. Only written communications shall be binding on the BID.

PACE assumes no responsibility for representations concerning conditions made by its officers or staff prior to the execution of an agreement, unless such representations are specifically incorporated in the BID by subsequent official written addendum(s). Oral conversations pertaining to modifications or clarifications of the BID shall not be considered part of the BID unless confirmed in writing by official written addendum(s).

### **BID MODIFICATION**

PACE shall prepare written Modification(s) if needed. All modifications to this BID shall be prepared by PACE. All bidders should check [www.pacela.org](http://www.pacela.org) regularly for notices regarding changes to bids/forms. Addenda shall be issued not later than the dates in the schedule.

### **CERTIFICATION OF INDEPENDENT PRICE DETERMINATION**

By submission of this BID, the Bidder certifies that in connection with this BID:

- a. Prices in the quotations have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any competitor.

Each person signing the BID certifies either that:

- a. He or she is the person at the Bidder's organization responsible for the decision as to any prices being offered herein, and that he or she has not participated in, and shall not participate in, any action contrary to the requirements of this document.
- b. He or she is not the person in the Bidder's organization responsible for the decision as to any prices being offered herein, but that he or she has been authorized to act as agent for the persons responsible for such decision. Furthermore, those persons have not participated in, and shall not participate in, any action contrary to the requirements of this document.

Any offer made in the submitted quotations, and any clarifications to the quotations shall be signed by an officer of the Bidding firm or designated agent empowered to bind the firm in an agreement.

### **DISCLAIMER**

PACE reserves the right to accept or reject any part of any quotations and to accept or reject any or all quotations without penalty. PACE reserves the right to waive minor deficiencies and informalities if, in the judgment of PACE, the best interest of PACE shall be served. During any given time, PACE has sole discretion to decide whether or not to subcontract out one or more programs and/or components to one or more approved subcontractors. Additionally, PACE retains the right to change the terms and/or conditions of an executed subcontract during the term of that agreement if funding or other conditions require an action to occur.

## **General Information**

### **On-Call/Activation Term:**

This Request for Bids will be used to identify and approve eligible licensed contractors. During this time period, contracts may be issued to approved subcontractors for specific work to be completed based on need, performance and funding availability.

### **Performance Standards:**

All services provided are to be completed based on specific instructions, standards of installation, policies/procedures and/or other factors mandated by each of the contract's funding sources. For performance of all HVAC/Plumbing, Electrical and Insulation services related to weatherization and concerning Weatherization work, all the materials and installation work shall adhere to the standards set by the State of California Department of Community Services and Development's (CSD) Weatherization Installation Standards (WIS) Manual and all state/local/municipal codes. A copy of the WIS Manual will be provided to selected subcontractors. All work will be inspected by PACE quality control Inspectors and as required by local/municipal building inspectors. The subcontractor is required to cooperate with all inspectors and address and correct all findings before any given project is finalized.

Subcontractors applying to perform Weatherization Services should refer to Section "o", that lists the minimum warranty/ies that subcontractors MUST provide for any and all weatherization work performed.

### **Licensing and Certifications:**

Contractors must possess and maintain in good standing all required licensing issued by the California State Licensing Board (CSLB) or provide evidence of an Exemption Waiver if a governmental entity. These requirements also include all insurance certificates, (Workers Compensation and Liability Certificates) and necessary permits to perform the relevant activity/service ( HVAC/Plumbing, Electrical, Insulation and Weatherization services) under bid. These requirements shall be in force and remain in force for the duration of the contract period.

#### **HVAC:**

Warm-Air Heating, Ventilating and Air-Conditioning Contractor License (C20)

#### **Plumbing:**

Plumbing Contractor License (C36).

#### **Electrical:**

Electrical Contractor License (C10)

#### **Insulation:**

Insulation Contractor License (C2)

#### **Weatherization:**

Weatherization and Energy Conservation License (D65).

### **Minimum Requirements, Certification & Assurances:**

In order to be approved as a Subcontractor, the following requirements, certifications and/or assurances must be met:

1. Appropriate licensing by the State is held by the Sub-contractor's owner and/or their key staff assigned to directly work on PACE contracts;
2. The Subcontractor maintains sufficient number of qualified staff to complete the activity, service and/or production level within the stated/required time period.
3. Bidders shall furnish PACE with satisfactory evidence of their financial ability to perform the services specified. Each Bidder shall provide a list of successful experience with similar scope and technical skill set or other relevant experience that qualify the Bidder to implement the services identified for bid.
4. Subcontractor is an independent entity, totally separate and apart from PACE and holds PACE and its Funding Sources harmless for any action or omissions for work completed.
5. Must provide warranty on product and workmanship for duration of the contract.
6. Insurance requirements and minimum limits will be met and maintained. Proof of insurance, training or certifications will be furnished. Required documents shall include: General Liability, Automobile Liability, Pollution Occurrence Insurance and Workers Compensation. PACE is to be named as "additional insured".
7. Only authorized individuals/signatories (such as the Company Owner or Sole Proprietor) will be contacted to negotiate the subcontract. The signatory on this Bid must match the signatory on any subcontract that is negotiated and executed. Should a change in ownership within a company occur and the original owner leaves, the bid and subsequent subcontract is null and void. No subcontract can be transferred to another entity.
8. Subcontractor must demonstrate to meet all federal, state and local laws regarding equal opportunity employment, nondiscrimination, drug and other certifications as deemed appropriate by this subcontract. Subcontractor assures that there are no outstanding legal actions past, pending or soon to be underway with regard to their company, licensing, tax filing, financial status or other related matter which could jeopardize the programs or entities that fund the negotiated subcontract.
9. Additional assurances as required by our funding sources and/or which apply to the subcontract negotiated must be met and agreed to as part of subcontract negotiation process before a subcontract will be approved and executed by PACE'S Officers and Board.
10. Organizational and financial capability (adequate staffing with qualified personnel, necessary equipment, capital and/or financing) to complete the activity, service and/or production level within the stated/required time period.



## **Additional Requirements & Certifications**

### **Training and Certification Costs and Fees:**

Additional training is mandatory for all subcontractors, supervisors and staff directly working to complete production goals of PACE Contracts. Before commencement of work, all subcontractors must complete training and possess or be willing to obtain the following certification:

- a. Lead Renovator Certificates required for crew supervisors (8 hr class) along with certification by the US Environmental Protection Agency (EPA) for subcontractor/organization to conduct lead based paint renovation, repair and painting activities.
- b. Asbestos Class IV OSHA & AHERA Awareness Course
- c. OSHA 10 Hour/30 Hour Certificates for field personnel and supervisors. This is OSHA's General Industry Outreach Training Program covering the basics of occupational safety and health. The 10-hour course is designed to provide workers on the basics of the OSHA regulations while the 30 hour course provides managers/supervisors with necessary information on OSHA essentials, important industry and construction standards, and what is needed to manage the safety effort.
- d. All subcontractors must also arrange for their field crews to complete the Health & Safety/ Environmental Hazards online training at PACE (8 hr. session) as required by the California Department of Community Services and Development (CSD).
- e. Furthermore, all subcontractors must develop, implement and maintain an Injury and Illness Prevention Program (IIPP), if they don't have one in place already. As part of this IIPP requirement Supervisory employees shall conduct "toolbox" or "tailgate" safety meetings, or equivalent, with their crews at least every 10 working days to emphasize safety.

All subcontractors must also successfully complete CSD training requirements outlined in the CSD training matrix (please refer to item "p", Bid Instructions).

PACE at its own discretion may choose to reimburse contractor training costs which are limited to travel, admission and materials. In order to receive such training reimbursement, contractor shall agree to and sign an agreement to commit to at least a 12-month period of working with PACE. Should contractor's term of contract with PACE be terminated for cause, contractor shall proportionately reimburse PACE its expenses.

## **EVALUATION CRITERIA:**

PACE will evaluate bid proposals based on completeness of Bidder's response and provision of information related to the criteria below, with each assigned a given weight.

- a. Contractor's Credentials, both operational and financial - (15%)
- b. Skill and Experience including working with Non- Profits and Energy Programs - (40%)
- c. Response (Fee Schedule and/or Price Quotes) to the Energy Conservation Measures List - (40%)
- d. Women's and/or Minority, Disabled Veterans Business Enterprise (WMDVBE) status - (5%).

Below are some indicators of these factors.

1. Completeness of proposal/bid documents, conformity to specifications and scope of work;
2. Previous and current experience of principal members of the Bidder's organization in the installation of measures as listed in "Measures List" or successful projects of similar breadth, scope and technical skill set.
3. All potential contractors/bidders must possess the minimum required licensing /certification requirements as outlined above, otherwise they will be excluded. Potential contractors/ bidders must be willing to obtain additional certification/s as required by CSD and the EPA (outlined above). These additional requirements will not be used as a basis for evaluation; however no contract shall be awarded to the winning bidder until these requirements are met.
4. References from existing and past customers. ( At least 3 references are required).
5. Fee schedule and/or price quotes for measures identified in the Measures Index shall include administration, labor, materials and disposal. Permits and licensing fees shall be treated as separate measures billed at actual cost, unless otherwise noted.
6. Firms with Women's and/or Minority, Disabled Veterans Business Enterprise (WMDVBE) certification are given priority, given all other qualifications are met and price quotes are competitive.

**Attachment 1**

**BID SUBMITTAL FORM - ALL APPLICANTS**

FAILURE TO SIGN AND RETURN THIS BID/SUBMITTAL FORM WITH YOUR BID MAY BE CAUSE FOR REJECTION.

Note: If applicable, copies of your Registrar of Contractor's License and local tax licenses must accompany this application. If qualified, also include a copy of your certificate from a Women's and/or Minority, Disabled Veterans Business Enterprise (WMDVBE) program. Please ask your insurance agent to submit a copy of your Certificate of Insurance and Bonding.

|  |                          |
|--|--------------------------|
| _____<br>Company Name  |                          |
| _____<br>Printed Name of Bidder's Authorized Officer/Representative  |                          |
| _____<br>Signature of Authorized Officer/Representative  | _____<br>Date            |
| _____<br>Business Address  |                          |
| _____<br>Telephone Number  | _____<br>Cellular Number |
| _____<br>Fax Number  | _____<br>Email Address   |
| Federal I.D. # _____   |                          |
| If not Incorporated, Social Security# _____  |                          |
| Privilege Tax # _____  | Expiration Date _____    |
| Registrar of Contractors # _____   | Expiration Date _____    |
| Classification Number _____  | Expiration Date _____    |
| Do you have a Contractor's License in this Area?   | Yes _____ No _____       |
| Are you registered with a Women's and/or Minority, Disabled Veterans Business Enterprise (WMDVBE) program or LSA? Yes _____ No _____ |                          |
| If your answer is yes, please provide copy of certification.   |                          |
| How long have you been in the contracting business? _____  |                          |
| Please check the type(s) of construction you have performed in the last year:  |                          |
| _____ Home Remodeling _____ Home Building _____ Major construction (specify) _____   |                          |

Please list all education and training that you have had specific to Heating, Venting and Air Conditioning (HVAC) / Plumbing and/or Electrical services.

| Training | Date  |
|----------|-------|
| _____    | _____ |
| _____    | _____ |
| _____    | _____ |
| _____    | _____ |
| _____    | _____ |

Please List all other relevant certifications that you have obtained related to Heating, Ventilation and Air Conditioning (HVAC)/Plumbing /Electrical Services and/or Weatherization Services.

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

List two major suppliers from whom you purchase most of your materials:

| Name  | Address | Phone Number |
|-------|---------|--------------|
| _____ | _____   | _____        |
| _____ | _____   | _____        |
| _____ | _____   | _____        |

Name two financial institutions (banks, savings and loan association, etc.) with whom you have established credit:

\_\_\_\_\_  
\_\_\_\_\_

List the names, addresses and contact information (Phone numbers/ e-mails) of the last three clients for whom you have provided services / completed a project.

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone / e-mail: \_\_\_\_\_

2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone / e-mail: \_\_\_\_\_

3. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone / e-mail: \_\_\_\_\_

Approximately how many jobs have you completed as a general contractor? \_\_\_\_\_

What is the smallest/value job you have done? \_\_\_\_\_

What is the largest/value job you have done? \_\_\_\_\_

How many employees do you employ full time? \_\_\_\_\_

Have you completed projects funded by HUD, CSD/DOE/LIHEAP? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, when and where? \_\_\_\_\_

What type of job? \_\_\_\_\_

THE UNDERSIGNED SUBCONTRACTOR CERTIFIES THAT ALL INFORMATION GIVEN HEREIN IS SUBSTANTIALLY CORRECT AND FURTHER AGREES:

1. Contractor License Class and bond are current, and the undersigned subcontractor agrees to maintain in current status all licenses and bonds as required by PACE;
2. That the work be performed in accordance with the standards set by PACE & funding source;
3. That if work is performed by the subcontractor is found to be unsatisfactory by PACE, or if contract relations between the subcontractor, homeowner or other parties are found to be unsatisfactory, PACE may remove the subcontractor from job assignment and/or terminate this contract agreement with such accompanying publicity as it deems necessary;
4. The subcontractor will abide by the Federal regulations pertaining to Equal Employment Opportunity;
5. That the work will be done in conformance with all building and appliance codes;
6. Upon award of BID/Subcontract, Subcontractor will submit a Certificate of Insurance and Workers Compensation Certificate to PACE among other required documents, certifications and licenses.

Subcontractor's Signature over Printed Name

\_\_\_\_\_ Date \_\_\_\_\_

**Attachment 2**

**ALL APPLICANTS**

**Contractor Information Regarding Debarment and Suspension**

**CONTRACTOR'S NAME:** \_\_\_\_\_

**Certification Regarding Debarment, Suspension, and Other Responsibility Matters**

**Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

**(Before Signing Certification, Read Attached Instruction)**

1. The prospective contractor certifies to the best of its knowledge and belief, that it and its principals:
  - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offense enumerated in paragraph (1)(b) of this certification; and
  - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

**NAME AND TITLE OF AUTHORIZED REPRESENTATIVE**

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Attachment 3

#### **ADDITIONAL INFORMATION – ALL APPLICANTS**

Contractors are encouraged to apply for all contracts for which they may qualify.  
Please complete the appropriate line items in Measures Index as it pertains to the specialty of interest.

|   |  |
|---|--|
| <b>COMPANY NAME</b>                                 |  |
|   |  |
| Address:  |  |
| City:   | Zip:   |
| Phone (office):                                     | Phone (cell:)                                |
| Fax:  | e-mail:                                      |
| Alternate Contact:                                  | Phone:                                       |
| Website:  |  |
| <b>CONTACT INFORMATION</b>                          |  |
| Name / Position:                                    |  |
| Phone:  | Fax:   |
| e-mail:   |  |
| <b>BUSINESS INFORMATION</b>                         |  |
|   |  |
| <b>OWNERSHIP STRUCTURE:</b>                         |  |
| Self Proprietor <input type="checkbox"/>            | Limited Partnership <input type="checkbox"/> |
| Private, Non-Profit(501-3) <input type="checkbox"/> | C or S Corporation <input type="checkbox"/>  |
| Public <input type="checkbox"/>                     | Other <input type="checkbox"/>               |
| Date Business Formed:                               |  |
| Parent Company (if any):                            |  |
| Affiliates (if any):                                |  |
| Subsidiaries (if any):                              |  |
| <b>STATE CONTRACTORS LICENSE(S) HELD</b>            |  |
| License #1  |  |
| License #2  |  |
| License #3  |  |
| License #4  |  |
| <b>OTHER LICENSES / CERTIFICATES HELD</b>           |  |
| 1.  |  |
| 2.  |  |
| 3.  |  |
| 4.  |  |
| <b>AGENCY BUSINESS DESCRIPTION</b>                  |  |
|   |  |







Proposed Rates

For Weatherization and EHCS Activities

**PLEASE INDICATE YOUR BID PRICE/QUOT IN APPROPRIATE BOX.**

|   | Measures  | Unit           | Cost (Parts & Labor)          |   |
|---|---|----------------|-------------------------------|---|
| <b>Section: Diagnostics</b>                               |   |                |                               |   |
|   | Weatherization/HVAC canceled by client                          | Per occurrence | \$                            |   |
|   | Combustion Appliances Safety Test<br>Weatherization             | Per dwelling   | Pre \$                        |   |
|   |   |                | Post \$                       |   |
|   | Combustion Appliances Safety Test<br>Repair/Replacement HVAC    | Per dwelling   | \$                            |   |
|   | Combustion Appliances Safety Test<br>Interim                    | Per dwelling   | \$                            |   |
|   | Blower Door Testing   | Per dwelling   | Pre \$                        |   |
|   |   |                | Post \$                       |   |
|   | Duct Leakage Testing  | Per dwelling   | Pre \$                        |   |
|   |   |                | Post \$                       |   |
|   | Environmental Hazardous Works (Lead<br>Safe WX, etc....)        | Per dwelling   | \$                            |   |
|   | HERS Rater  | Actual         | \$                            |   |
|   | Permits   | Actual         | \$                            |   |
| <b>Section: Heating, Ventilation and Air Conditioning</b> |   |                |                               |   |
| *Only<br>required for<br>new HVAC<br>installations        | Carbon Monoxide Alarm<br>Lithium Battery                        | Per alarm      | \$                            |   |
|   | Smoke Alarm<br>Lithium Battery or Hardwired                     | Per alarm      | \$                            |   |
|   | Cooking Appliance Repair, Free Standing<br>Range, Cook Top      | Per dwelling   | Electric: \$                  | *Itemized<br>cost of all<br>repair parts. |
|   |   |                | Gas: \$                       |   |
|   |   |                | Other: \$                     |   |
|   | Cooking Appliance Replacement, Free<br>Standing Range, Cook Top | Per dwelling   | Electric: \$                  |   |
|   |   |                | Gas: \$                       |   |
|   |   |                | Other: \$                     |   |
|   | Cooling Repair  | Per dwelling   | AC Wall/Window: \$            |   |
|   |   |                | Evaporate Cooler: \$          |   |
|   |   |                | FAU (Split System): \$        |   |
|   |   |                | Multi-Unit Central System: \$ |   |
|   | Cooling Replacement   | Per dwelling   | AC Wall/Window: \$            |   |
|   |   |                | Evaporate Cooler: \$          |   |

Proposed Rates

For Weatherization and EHCS Activities

**PLEASE INDICATE YOUR BID PRICE/QUOT IN APPROPRIATE BOX.**

|   |                                  |                 |  |                                     |
|---|----------------------------------|-----------------|--|-------------------------------------|
|   |                                  |                 | FAU (Split System): \$   |                                     |
|   |                                  |                 | Multi-Unit Central System: \$                                  |                                     |
|   | Combustion Ventilation Air (CVA) | Per dwelling    | All others: \$   |                                     |
|   |                                  |                 | Louvers Doors Only: \$   |                                     |
|   | Heating Source Repair            | Per dwelling    | Exterior Wall Direct Vent, Interior Wall and Floor Furnace: \$ | *Itemized cost of all repair parts. |
|   |                                  |                 | Force Air Unit (Slit System): \$                               |                                     |
|   |                                  |                 | Multi-Unit Central System: \$                                  |                                     |
|   |                                  |                 | Heat Pump/Other Types Not Listed: \$                           |                                     |
|   |                                  |                 | Package (Dual Pack): \$  |                                     |
|   |                                  |                 | Wood Fuel: \$  |                                     |
|   | Heating Source Replacement       | Per dwelling    | Exterior Wall Direct Vent, Interior Wall and Floor Furnace: \$ |                                     |
|   |                                  |                 | Force Air Unit (Slit System): \$                               |                                     |
|   |                                  |                 | Multi-Unit Central System: \$                                  |                                     |
|   |                                  |                 | Heat Pump/Other Types Not Listed: \$                           |                                     |
|   |                                  |                 | Package (Dual Pack): \$  |                                     |
|   |                                  |                 | Wood Fuel: \$  |                                     |
|   | Water Heater Repair              | Per dwelling    | Electric: \$   |                                     |
|   |                                  |                 | Natural Gas and Propane: \$                                    |                                     |
|   |                                  |                 | Mobile Home: \$  |                                     |
|   |                                  |                 | Multi-Unit Central System: \$                                  |                                     |
|   | Water Heater Replacement         | Per dwelling    | Electric: \$   |                                     |
|   |                                  |                 | Heat Pump- 50 Gallons: \$                                      |                                     |
|   |                                  |                 | Heat Pump- 65 Gallons: \$                                      |                                     |
|   |                                  |                 | Heat Pump- 80 Gallons: \$                                      |                                     |
|   |                                  |                 | Natural Gas and Propane: \$                                    |                                     |
|   |                                  |                 | Mobile Home: \$  |                                     |
|   |                                  |                 | Multi-Unit Central System: \$                                  |                                     |
| <b>Section: Weatherization Measures</b> |                                  |                 |  |                                     |
|   | Attic venting                    | Per dwelling    | \$   |                                     |
|   | Ceiling Insulation               | Per Square Foot | R-Value 0-11 : \$  |                                     |
|   |                                  |                 | R-Value 12-19 : \$   |                                     |
|   |                                  |                 | R-Value 20-30 : \$   |                                     |
|   |                                  |                 | R-Value 31-38 : \$   |                                     |

Proposed Rates

For Weatherization and EHCS Activities

**PLEASE INDICATE YOUR BID PRICE/QUOT IN APPROPRIATE BOX.**

|  |  |                 |   |  |
|--|--|-----------------|---|--|
|  | Door, Exterior   | Per Door        | Repair: \$  |  |
|  |  |                 | Replacement: \$                                     |  |
|  | Door, Sliding Glass  | Per Door        | Repair – 72” x 80” and smaller: \$                  |  |
|  |  |                 | Repair – Greater than 72” x 80” : \$                |  |
|  |  |                 | Replacement – 72” x 80” and smaller: \$             |  |
|  |  |                 | Replacement – Greater than 72” x 80” : \$           |  |
|  | Duct Insulation  | Per Square Foot | \$  |  |
|  | Duct Repair and Replacement  | Per Dwelling    | \$  |  |
|  | Filter replacement   | Per Dwelling    | Air Conditioning : \$                               |  |
|  |  |                 | Furnace : \$  |  |
|  | Hot Water Heater   | Per Item        | Faucet Restrictor: \$                               |  |
|  |  |                 | Low Flow Handheld Showerhead: \$                    |  |
|  |  |                 | Low Flow Showerhead: \$                             |  |
|  | HVAC Blower Upgrades   | Per Dwelling    | ECM Blower Motor: \$                                |  |
|  |  |                 | Efficient Fan Controller: \$                        |  |
|  | Infiltration Reduction Except Doors & Windows                          | Per Dwelling    | \$  |  |
|  | Kitchen Exhaust Installation, Repair & Replacement                     | Per Dwelling    | \$  |  |
|  | Kneewall Insulation  | Per Square Foot | \$  |  |
|  | Lighting   | Per Bulb        | LED Downlight Retrofit Kits: \$                     |  |
|  |  |                 | LED Hard-Wired lights Exterior – Porch light: \$    |  |
|  |  |                 | LED Hard-Wired lights Exterior - Security Light: \$ |  |
|  |  |                 | LED Hard-Wired lights Interior – Ceiling: \$        |  |
|  |  |                 | LED Hard-Wired lights Interior – Vanity: \$         |  |
|  |  |                 | LED Hard-Wired lights Interior – Wall/Scone: \$     |  |
|  |  |                 | LED Night Lights: \$                                |  |
|  |  |                 | LED Replacement Bulbs: \$                           |  |
|  |  |                 | LED Torchiere Lamp Replacement                      |  |
|  | Limited Home Repair  | Per Dwelling    | \$  |  |
|  | Low Flow Toilet (only required by local building dept. permit process) | Per Item        | \$  |  |
|  | Mechanical Ventilation   | Per Dwelling    | Balance : \$  |  |
|  |  |                 | Exhaust System: \$                                  |  |
|  |  |                 | Supply : \$   |  |

Proposed Rates

For Weatherization and EHCS Activities

**PLEASE INDICATE YOUR BID PRICE/QUOT IN APPROPRIATE BOX.**

|  |                                  |                 |                                    |  |
|--|----------------------------------|-----------------|------------------------------------|--|
|  | Microwave Oven                   | Per Appliance   | \$                                 |  |
|  | Refrigerator Replacement         | Per Appliance   | 19 cu ft. and below: \$            |  |
|  |                                  |                 | Over 19 cu ft. : \$                |  |
|  | Thermostat                       | Per Item        | Manual: \$                         |  |
|  |                                  |                 | Programmable – Standard: \$        |  |
|  |                                  |                 | Smart: \$                          |  |
|  | Water Heater Insulation          | Per Item        | \$                                 |  |
|  | Water Heater Pipe Insulation     | Per Linear foot | \$                                 |  |
|  | Whole House Fan                  | Per Dwelling    | \$                                 |  |
|  | Window                           | Per Dwelling    | Repair: \$                         |  |
|  |                                  |                 | Replacement: \$                    |  |
|  | Vacancy Sensor Switch            | Per Item        | \$                                 |  |
|  | Ceiling Fan                      | Per Item        | \$                                 |  |
|  | Exterior Water Pipe Wrap         | Per Linear foot | \$                                 |  |
|  | Floor Foundation Venting         | Per Dwelling    | \$                                 |  |
|  | Floor Insulation                 | Per Dwelling    | < 36" clearance                    |  |
|  |                                  |                 | > 36" clearance                    |  |
|  | Hot Water Flow Restrictor        | Per Item        | Thermostatic Shower Valve: \$      |  |
|  |                                  |                 | Thermostatic Shower Head Combo: \$ |  |
|  | Power Strip                      | Per Item        | Tier 2 Advantage: \$               |  |
|  | Shade Screen                     | Per Dwelling    | \$                                 |  |
|  | Storm Windows                    | Per Sq. Ft      | Fixed, Glass Glazing: \$           |  |
|  |                                  |                 | Fixed, Polycarbonate: \$           |  |
|  |                                  |                 | Operable, Glass Glazing: \$        |  |
|  |                                  |                 | Operable, Polycarbonate: \$        |  |
|  | Timer, Electric Water Heater     | Per Timer       | \$                                 |  |
|  | Tinted Window Film               | Per Sq. Ft      | \$                                 |  |
|  | Wall Insulation, Stucco and Wood | Per Sq. Ft      | \$                                 |  |
|  | Hourly Rate                      |                 | \$                                 |  |

**Attachment 8**

**PACE PRIMARY SERVICE AREA – ZIP CODES**

|              |                                |                    |                                 |
|--------------|--------------------------------|--------------------|---------------------------------|
| <b>90001</b> | LA (South Central)             | <b>90064</b>       | Cheviot Hills / Rancho Park     |
| <b>90002</b> | LA (Watts)                     | <b>90066</b>       | Mar Vista                       |
| <b>90003</b> | LA(South Central)              | <b>90067</b>       | Century City                    |
| <b>90006</b> | LA (Pico Heights)              | <b>90068</b>       | Hollywood                       |
| <b>90007</b> | LA (South Central)             | <b>90069</b>       | West Hollywood                  |
| <b>90008</b> | LA(Baldwin Hills/Crenshaw )    | <b>90071</b>       | LA (Arco Towers)                |
| <b>90009</b> | LA (Airport Worldway)          | <b>90077/90079</b> | Bel Aire Estates / Beverly Glen |
| <b>90011</b> | LA (South Central)             | <b>90094</b>       | Playa Vista                     |
| <b>90012</b> | LA (Civic Center /Chinatown)   | <b>90210</b>       | Beverly Hills / Beverly Glenn   |
| <b>90013</b> | LA (Downtown-Federal)          | <b>90211</b>       | Beverly Hills                   |
| <b>90014</b> | LA (Downtown-CBD)              | <b>90212</b>       | Beverly Hills                   |
| <b>90015</b> | LA (Downtown)                  | <b>90220</b>       | Compton / Rancho Dominguez      |
| <b>90017</b> | LA (Downtown)                  | <b>90221</b>       | Compton / Rancho Dominguez      |
| <b>90020</b> | Hancock Park                   | <b>90222</b>       | Compton / Rosewood              |
| <b>90021</b> | LA (Downtown-Market)           | <b>90223</b>       | Compton                         |
| <b>90024</b> | Westwood                       | <b>90224</b>       | Compton                         |
| <b>90025</b> | Sawtelle                       | <b>90231</b>       | Culver City                     |
| <b>90027</b> | Griffith Park                  | <b>90245</b>       | El-Segundo                      |
| <b>90028</b> | Hollywood                      | <b>90247</b>       | Gardena                         |
| <b>90029</b> | Downtown LA                    | <b>90248</b>       | Gardena                         |
| <b>90030</b> | (Terminal Annex)               | <b>90249</b>       | Gardena                         |
| <b>90036</b> | Park La Brea                   | <b>90250</b>       | Hawthorne (Holly Park)          |
| <b>90037</b> | LA (South Central)             | <b>90251</b>       | Hawthorne (P.O. Box)            |
| <b>90038</b> | Hollywood                      | <b>90254</b>       | Hermosa Beach                   |
| <b>90039</b> | Atwater Village                | <b>90260</b>       | Lawndale                        |
| <b>90043</b> | LA (Hyde Park / Windsor Hills) | <b>90261</b>       | Lawndale                        |
| <b>90044</b> | LA (Athens)                    | <b>90266</b>       | Manhattan Beach                 |
| <b>90045</b> | LA (LAX Area / Westchester)    | <b>90267</b>       | P.O. Box                        |
| <b>90046</b> | Mount Olympus                  | <b>90272</b>       | Castellmare / Pacific Palisades |
| <b>90047</b> | LA (South Central-Wagner)      | <b>90277</b>       | Redondo Beach                   |
| <b>90048</b> | West Beverly                   | <b>90278</b>       | Redondo Beach                   |
| <b>90049</b> | Bel Aire Estates / Brentwood   | <b>90291</b>       | Venice                          |
| <b>90050</b> | Los Angeles                    | <b>90292</b>       | Marina Del Rey                  |
| <b>90051</b> | Los Angeles                    | <b>90294</b>       | Venice                          |
| <b>90052</b> | Los Angeles                    | <b>90295</b>       | Marina Del Rey                  |
| <b>90053</b> | Los Angeles                    | <b>90296</b>       | Playa Del Rey                   |
| <b>90054</b> | Los Angeles                    | <b>90301</b>       | Inglewood                       |
| <b>90055</b> | Los Angeles                    | <b>90302</b>       | Inglewood                       |
| <b>90057</b> | LA (Westlake)                  | <b>90303</b>       | Inglewood                       |
| <b>90059</b> | LA (Watts / Willowbrook))      | <b>90304</b>       | Inglewood (Lennox)              |
| <b>90060</b> | Los Angeles                    | <b>90305</b>       | Inglewood                       |
| <b>90061</b> | LA (South Central -South)      | <b>90306</b>       | Inglewood                       |
| <b>90062</b> | LA (South Central-Western)     |                    |                                 |

|              |                     |              |                 |
|--------------|---------------------|--------------|-----------------|
| <b>90307</b> | Inglewood           | <b>90510</b> | Torrance        |
| <b>90308</b> | Inglewood           | <b>90723</b> | Paramount       |
| <b>90309</b> | Inglewood           | <b>90745</b> | Carson          |
| <b>90310</b> | Inglewood           | <b>90746</b> | Carson          |
| <b>90311</b> | Inglewood           | <b>90747</b> | Carson          |
| <b>90312</b> | Inglewood           | <b>90749</b> | Carson          |
| <b>90401</b> | Santa Monica        | <b>91201</b> | Glendale        |
| <b>90402</b> | Santa Monica        | <b>91202</b> | Glendale        |
| <b>90403</b> | Santa Monica        | <b>91203</b> | Glendale        |
| <b>90404</b> | Santa Monica        | <b>91204</b> | Glendale        |
| <b>90405</b> | Santa Monica        | <b>91205</b> | Glendale        |
| <b>90406</b> | Santa Monica        | <b>91206</b> | Glendale        |
| <b>90407</b> | Santa Monica        | <b>91207</b> | Glendale        |
| <b>90408</b> | Santa Monica        | <b>91208</b> | Glendale        |
| <b>90409</b> | Santa Monica        | <b>91209</b> | Glendale        |
| <b>90410</b> | Santa Monica        | <b>91210</b> | Glendale        |
| <b>90411</b> | Santa Monica        | <b>91502</b> | Burbank         |
| <b>90501</b> | Torrance            | <b>91503</b> | Burbank         |
| <b>90502</b> | Torrance            | <b>91505</b> | Burbank         |
| <b>90503</b> | Torrance            | <b>91506</b> | Burbank         |
| <b>90504</b> | Torrance            | <b>91521</b> | Burbank         |
| <b>90505</b> | Torrance            | <b>91522</b> | Burbank         |
| <b>90506</b> | Torrance            | <b>91523</b> | Burbank         |
| <b>90507</b> | Torrance (P.O. Box) | <b>91603</b> | North Hollywood |
| <b>90508</b> | Torrance            | <b>91608</b> | Universal City  |
| <b>90509</b> | Torrance            |              |                 |